

GUIDELINES FOR SUBMITTING YOUR FORMAL BID AND HOSTING A BCSA NATIONAL SPECIALTY

1. After the Board approves the Preliminary bid, you will want to begin the real work of organizing your committees and gathering final information on sites, dates, costs, and the information needed to flesh out the Preliminary Bid to formulate your Formal Bid.
2. Secure a contract with the hotel/center where the event is to be held. This would also include any additional sites for performance events. These contracts are NOT to be signed until they have been submitted to the National Specialty Coordinator who will then submit them to the Board for final approval. Explain to any locations that the contracts will be signed by the BCSA Board member so designated and then forwarded back to the facility.
3. The Show Chairman should be selected, pending Board approval, to work with the BCSA Coordinator to handle/coordinate arrangements.
4. The host group should specify the required Specialty Appointment. This may include BCSA members outside local show area for some non-site essential jobs. SEE REQUIRED SPECIALTY APPOINTMENTS IN LATER SECTION.
5. The host group should consider any possible fund raising events prior to the show which will help to offset costs at the Specialty.
6. Educational seminars should be given emphasis over hospitality functions. This includes Judges' Education. This is not to be interpreted that we do not want the social aspects of a National to be important. The whole package is what makes our Nationals the highlight of our year.
7. The Host group will be allowed to hold a fund-raising event at the National prior to their National. A Raffle is one suggestion.
8. Nationals will be held as independent shows but may be immediately following or before possible show weekends in a nearby area.
9. FACILITIES ARE ALL IMPORTANT. When looking for convenient locations, please consider size, airport accessibility, outside entertainment possibilities, eating facilities off site, et. SEE FACILITY GUIDELINES.
10. Plan to have numerous committee meetings with your chairpeople and committee members prior to the event. Use the resources of the National Specialty Coordinator and any materials which will be provided from prior events.
11. Be sure that if the weekend selected has possible conflicts with shows within a 200 mile radius that you have contacted those show clubs and gotten the necessary letter of waiver from them. They may opt to have classes for Border Collies even though they have given you the waiver of coming into their area. It is always best to ask them to delete all Border Collie classes. Most clubs will cooperate with a floating National Specialty.
12. ASK QUESTIONS BEFORE YOU MAKE FIRM PLANS OR COMMITMENTS. The National Coordinator may be able to answer some, the AKC Grey Book may answer others and the Board of the BCSA will answer ones that aren't previously covered.
13. PLAN WELL IN ADVANCE. DON'T HESITATE TO SUBMIT A BID FOR SHOWS WHICH MAY BE AS MUCH AS THREE YEARS IN ADVANCE. ONE AND A HALF YEARS IS A MINIMUM.

The BCSA feels very grateful to any group that wishes to host its specialty and wants to help in any way possible. Don't try to go it alone, the membership is a valuable resource and distance should not be a deterrent.

**REQUIREMENTS FOR EACH NATIONAL SPECIALTY AND
OPTIONAL AREAS TO BE DETERMINED BY HOST GROUP**

CONFORMATION CLASSES- ONE SHOW REQUIRED, SECOND SHOW OPTIONAL

REGULAR CLASSES ALL REQUIRED

6-9 months (each sex)
9-12 months (each sex)
12-18 months (each sex)
Bred-By Exhibitor (each sex)
American Bred (each sex)
Open (each sex)

NON-REGULAR CLASSES ALL REQUIRED

Veteran (each sex – competes for Breed)
Herding Titled (each sex – competes for Breed)
Stud Dog and Brood Bitch

SWEEPSTAKES - ALL REQUIRED

Puppy Classes (6-9, 9-12, 12-15, 15-18 (each sex)
Veteran (7-10 years, 10+ years (each sex)

JUNIOR SHOWMANSHIP

Novice Junior, Novice Intermediate, Novice Senior
Open Junior, Open Intermediate, Open Senior

OBEDIENCE CLASSES; ONE TRIAL REQUIRED – SECOND TRIAL OPTIONAL

REGULAR CLASSES

Novice A and B
Open A and B ALL REQUIRED
Utility A and B

NON-REGULAR CLASSES OPTIONAL

Graduate Novice Versatility
Veterans Team Competition
Brace Wildcard Classes: Novice, Open and Utility

RALLY CLASSES

NOVICE A & B
ADVANCED A & B
EXCELLENT A & B

Any Non-Regular classes are Optional: Rally Plus, Rally Team, Rally Brace, Rally Challenge-T

HERDING ONE TRIAL REQUIRED – SECOND, THIRD TRIAL OPTIONAL

Herding Test and Pre-Trial Test
Trials - Course A and B course, all levels on sheep REQUIRED
Optional: other stock types, any course

AGILITY TRIAL ONE TRIAL REQUIRED – SECOND TRIAL OPTIONAL

Novice A
Novice B
Open
Excellent A
Excellent B
Jumpers with Weaves Classes

Novice A JWW
Novice B JWW
Open JWW
Excellent A JWW
Excellent B JWW
Preferred Classes - at all levels
FAST – at all levels OPTIONAL

OPTIONAL EVENTS

Tracking Test
Parade of Titleholders
Rescue Parade
CGC, TDI

Flyball Competition
Costume Classes
Any other recognized event in the sport of dogs

*******REQUIRED ACTIVITIES FOR BCSA NATIONAL SPECIALTIES*******

CONFORMATION

OBEDIENCE/RALLY

SWEEPSTAKES

HERDING TRIAL

Herding Instinct Certification Test (or similar herding activity)

FUND RAISING (i.e. Raffle and Auctions to help defray costs, Tee Shirt Sales)

AGILITY TRIAL

ANNUAL MEETING

JUDGES' EDUCATION

STRONGLY RECOMMENDED EVENTS

Membership banquet, Health related Clinics/ eye, microchip, Fun Nights, Hospitality events, etc.

REQUIRED SPECIALTY APPOINTMENTS

SHOW CHAIRMAN – Appointed by BCSA Board

ASSISTANT SHOW CHAIR IS OPTIONAL BUT RECOMMENDED

SHOW SECRETARY/SUPERINTENDENT – Contract approved by BCSA Board

SPECIALTY TREASURER – BCSA Treasurer

The following CHAIR POSITIONS are appointed by the SHOW CHAIRS:

OBEDIENCE AND RALLY CHAIR (may be combined or separate)

HERDING CHAIR

AGILITY CHAIR

Agility Chief Ring Steward, Agility Chief Course builder

CHIEF RING STEWARD for each venue

GROUNDS CHAIR for show site

GROUNDS CHAIR for hotel, if separate from show site

CATALOG ADVERTISING CHAIR

HOSPITALITY COMMITTEE CHAIR (handles Exhibitor Hospitality)

JUDGES HOSPITALITY (including Judges Gift)

SAFETY/EMERGENCY CHAIR (Including veterinary information)

VENDOR CHAIR

TROPHY CHAIR

RIBBONS CHAIR

RAFFLE AND AUCTION

SPECIALTY LOGO DESIGNER

RV CHAIR (parking and reservations)

VIDEOGRAPHER/PHOTOGRAPHER

PHOTO CONTEST CHAIRMAN

CHAIRS FOR HEALTH CLINICS AND OTHER SPECIAL ATTRACTIONS

JUDGES' EDUCATION CHAIRMAN (designated by BCSA)

Any Other Committees that the show chairs deem needed or desired.

These committees can be combined but be careful not to overburden people.